



EDUCATION COUNSELLING AND GUIDANCE BRANCH MONTHLY LIGHT

on
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PERSONNEL
SERVICES
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COUNSELLING AND GUIDANCE BRANCH · Supervisor: Dr. L.W. Ferguson · Asst. Supervisor: Mr. T.R. Mott

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COUNSELLING AND/OR ADMINISTRATION

The Alberta Department of Education has proposed changes in regard to its Examination Branch policy which will have some very real and serious implications for both counsellors and administrators. These changes in departmental policy will require much closer cooperation between administration and counsellors at the school level. These policy changes are:

- A. The Department will discontinue checking registrations and high school programs to determine whether or not they conform to regulations. Whereas in the past the Department of Education checked all student high school programs and their registration and where errors were discovered notified the schools and caused them to make the appropriate changes, this service will be discontinued. The checking of high school programs and registrations will become the responsibility of the individual schools and errors will become the concern of the student and the school which he attends.
- B. The Department will discontinue the evaluation of high school programs of students entering Alberta from other provinces and the awarding of these students Alberta high school credits. This will be done by individual schools.
- C. The Department will discontinue the evaluation of music taken by private study for the awarding of credits in Music 10, 20, 30, 11, 21, and 31. This will be done by individual schools.
- D. The Department will no longer require the principal of the school to supply a confidential mark in

Grade XII examination subjects.

- E. The Department will adopt a more efficient procedure for issuing high school diplomas and transcripts of high school records. A student's high school record will be stored on tape and a computer print out of this record will be available to students upon request.
- F. Departmental examinations will be entirely objective and machine scored.
- G. Marks supplied by the teacher will be used to determine the final marks but only if they are supplied on time to be combined with the scores from the objective examinations.
- H. Ultimately, external examinations will be used in the following ways:
 - a. As bench marks from which periodic surveys of levels of achievement may be made.
 - b. As an appeal from a teacher whose marks are considered biased.
 - c. As a service to small high schools whose student population is restricted.

These changes in policy must result in new administrative and counselling strategies to avoid error and to both benefit the student and his school alike. The Counselling and Guidance Branch of the Department of Education will be endeavoring to provide assistance to counsellors meeting this new demand on their services. Elucidation of the procedures required by the school as a result of the above stated policy changes will be contained in the new High School Handbook and a special booklet soon to be available from the Examinations Branch of the Department of Education.

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One of the most remarkable features of recent years has been the phenomenal increase in the variety and number of occupations in the present world of work.

To assist students in obtaining accurate and up-to-date career information, the Counselling and Guidance Branch is presently in the planning process for developing their Career Fair program for the 1970-1971 school year. Eight centers throughout the Province will be hosting Career Fairs during the months of February and

ALBERTA COUNSELLOR LEADERSHIP SEMINAR

The Counselling and Guidance Branch has recently served on the policy board and several subcommittees of the proposed Counsellor Leadership Seminar proposed for this summer in Alberta. This Seminar is to be held July 4 through July 16, at the School for the Deaf, Edmonton. The theme of the 1971 Seminar is "The Changing School and the Relationship between Guidance Services, the Community, the Pupil, and the Instructional Staff". This ten day seminar, in residence, is planned in such a way that joint sessions between the Principals' Leadership Seminar and the Counsellors' Leadership Seminar will be possible. This should prove beneficial to all concerned. A mailing and a brochure has been sent to all superintendents of schools and school board secretary-treasurers outlining the nature of the Seminar and requesting the school boards to sponsor both counsellors and principals from their systems to each of the

DIRECTORS' ADVISORY COUNCIL

The Counselling and Guidance Branch of the Department of Education has been endeavoring to improve its communication within the field and thus become more responsive to the needs of the different parts of the Province as they arise. This new bulletin, we hope, will become a regular publication which because of its brevity will, it is hoped, result in prompt and effective communication. Additionally, this Branch is cooperating with the A.T.A. Guidance Specialist Council in developing a combined professional development conference to be held March 19 and 20, 1971. Lastly, this Branch has developed two Directors' Advisory Councils through which

March. These centers are Sherwood Park (February 24), Pincher Creek (March 2), Claresholm (March 3), Wetaskiwin (March 10), Grande Prairie (March 23), Barrhead (March 25), Wainwright (March 29), and St. Paul (March 31).

Some thirty exhibits depicting a vast array of career opportunities will be displayed for student browsing. Students will be able to collect information, pamphlets, and direct questions to exhibitors in ensuing discussion periods.

Counsellor and Principals' Leadership Seminars. The cost of attending the ten day Seminar is \$250 per participant and will cover the cost of food, lodging, seminar resource leaders, and seminar participation. It is hoped that this Counsellor Leadership Seminar will become an annual event and another impetus towards change in Alberta schools. For further information and registration, contact Dr. D. Sawatsky, Director, Counsellor Leadership Seminar, Faculty of Education Clinical Services, University of Alberta, Edmonton, Alberta.

The Counselling and Guidance Branch of the Department of Education is very happy to play a role in developing this Seminar and the program around which it will unfold. We feel this marks the beginning of an annual professional development seminar. We look forward to your interest and participation.

it hopes to communicate with field staff. The Northern Alberta Directors' Advisory Council consists of all those Directors in the field of pupil personnel services north of Red Deer. The Southern Alberta Directors' Advisory Council consists of all those people who are directing pupil personnel services in Red Deer and South. These two Councils have met directly with personnel from this Branch on one occasion in 1970 and it was found to not only improve communication between this Branch and field personnel in the various regions but also to improve communication between field personnel from one region to another.

PERSONNEL SURVEY

The Counselling and Guidance Branch has recently conducted a survey of field personnel. Although the survey is not quite complete, some interesting observations can be gleaned from the data received to date.

Of some 476 personnel who are designated as having some counselling functions in their school: 33% spend all of their time counselling.

12% spend 75% or more of their time counselling.

20% spend at least half of their time counselling.

Thus of the total population 65% spend more than half time in counselling.

Some 228 personnel have major responsibilities in other areas. For example, throughout the Province, school boards have engaged the services of 32 school psychologists, 7 guidance consultants, 20 reading clinicians, 14 speech therapists, 13 social workers, 20 visiting teachers, 2 career information consultants, 1 speech pathologist, 1 psychometrist, and some 26 directors or supervisors of guidance with 2 administrative assistants. Some 90 people divide their time in various proportions between administrative, teaching, and various guidance functions.

98% of the total population of counselling personnel have at least an undergraduate degree; of this percentage 24% have a graduate diploma and 14% have a masters degree.

Membership in professional associations is unimpressive.

NOTE: Field Personnel who have not completed a Pupil Personnel Field Data Card are asked to contact this office.

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TABLE I - PERSONNEL EMPLOYED THROUGHOUT THE PROVINCE (In Numbers)

	EDMONTON PUBLIC	EDMONTON SEPARATE	CALGARY PUBLIC	CALGARY SEPARATE	OTHER CITIES	RURAL	TOTALS
ANCE	4	1	7	1	1	36	50
COUNSELLOR			1		4	18	23
ADMINISTRATOR							
HOLOGIST	8	1	13	4	3	3	32
SELLOR	88	19	133	19	29	93	381
ANCE							
SULTANT				6		1	7
ING							
ICIAN	7		8	3	2		20
CH							
APIST	3		7	3	1		14
AL							
ER	7	2	4				13
ANCE TEACHER							
UNSELLOR	11	5	4	10	9	39	78
ANCE TEACHER							
ADMINISTRATOR					1	34	35
TING							
HER			20				20
ADMINISTRATIVE							
ISTANT			1	1			2
ER INFORMATION							
SULTANT	1		1				2
CTOR OF							
ANCE	2	1	2	2	3	16	26
CH							
HOLOGIST			1				1
CHOMETRIST	1						1
TOTAL -							705

TABLE II - PERCENTAGE OF TIME SPENT COUNSELLING (In Numbers)

	5%	10%	15%	20%	25%	30%	35%	40%	45%	50%	55%	60%	65%	70%	75%	80%	85%	90%	95%	100%	TOTAL
PUB.		2	2	3			2		4	5		2	2	1	4	2		7	2	60	98
SEP.			1					1		6		2	1	1	2	2			1	10	27
PUB.	3	9	16	4	10	7	9	4	3	5	8	5	7	2	5	3	3	1		34	138
SEP.						2				1		1			1	1		1		13	20
ER																					
ES		1		2	1	3		4		5					3		2	3		14	38
L	8	15	12	13	12	7	3	3	1	25	1	4	4	1	6	2				25	148
LS	11	25	31	22	23	19	14	12	8	47	7	14	23	7	21	10	5	18	3	156	476

TABLE III - PROFESSIONAL QUALIFICATIONS OF COUNSELLORS (In Numbers)

	EDMONTON PUBLIC	EDMONTON SEPARATE	CALGARY PUBLIC	CALGARY SEPARATE	OTHER CITIES	RURAL	TOTAL
GRADUATE	84	17	41	18	26	84	270
ATE	43	12	24	8	3	18	108
ES	22	6	15	5	4	14	66
OREE	3		2		1	1	11

TOTAL - 455

TABLE IV - MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS (In Numbers)

	EDMONTON PUBLIC	EDMONTON SEPARATE	CALGARY PUBLIC	CALGARY SEPARATE	OTHER CITIES	RURAL	TOTAL
ANCE OIL OIAN	51	11	23	9	15	37	146
ANCE & SELLING CIATION	33	7	2	3	2	14	61
HOLOGICAL CIATION BERTA	1		1			3	5
ES	15	1	2	1	5	8	32
	21	3	17	8	10	45	104

FOCUS ON

LETHBRIDGE SCHOOL DISTRICT NO. 51



Seated - Mr. Bob Gall, Director of School Services
Standing (left to right) - Mr. Peter Palmer,
Mrs. Peg Albiston, Mrs. Mary Oordt, Mrs. Jeanne
Paskuski, and Mr. Bill Lingard

Bob Gall, Director of School Services, oversees a comprehensive program of supportive services. He assumes responsibility for counselling and guidance, psychological diagnosis, reading, special education, and speech therapy services and programs for retarded children, slow and gifted students and an early admission program. With his remaining energies, he develops inservice programs for his professional staff and concerns himself with school attendance problems.

Bob is ably assisted by a school psychologist, a reading consultant and assistant, a speech pathologist, special education teachers, and guidance counsellors in junior and senior high schools. An elementary school services consultant assists in the elementary schools.

Following is a breakdown of School Services personnel and their major responsibilities:

- A. School Psychologist - Peter Palmer
- B. Reading Consultants - Mrs. Albiston
Mrs. Paskuski
- C. Speech Pathologist - Bill Lingard
- D. Special Education -
 - 1. General Learning Disability
Classes (4) - Mrs. Penner
Mrs. Tamagi
Mrs. Evans
Mrs. Johnson
 - 2. Specific Learning Disability (1)
- Emotionally Handicapped -
Mr. Puckett
 - 3. Teacher of Homebound - Mrs. Oordt
 - 4. Dorothy Gooder School (8 classes
for TMR children) - Mr. Weadick

Counselling -

1. Senior High
 - a. Winston Churchill - Mr. Kane
 - b. Lethbridge Collegiate -
Mrs. MacPherson
Mrs. MacLeod
Mrs. Mendenhall
2. Junior High
 - a. Wilson - Mr. Braun
Mr. McHardy
Mrs. B. Walker
 - b. Paterson - Mr. Cook
Mrs. Gibb

- c. Hamilton - Mrs. Davey
- d. Elementary School Services
Consultant - Mr. Oleksy

Lethbridge School District No. 51 is to be commended for developing a very meaningful and viable School Services program at all levels of their education system. Other areas of comparable size would do well to emulate such a concern for student development as reflected in the above described personnel services.

FOR YOUR INFORMATION

1. Occupational Materials

The following materials are now off the press and available for educational purposes. (In the majority of cases, field personnel should receive these materials directly from their Director or Coordinator of Guidance and Counselling Services.) NOTE: If additional copies are required, please indicate your need.

- Building an Occupational Information Library
- Canadian Occupations Briefs (a brief for some 62 different occupations)
- Career Kit Catalogue
- Community College Career Outlook 70-71.
- Cumulative Guidance Record Folder (with accompanying Handbook, revised September, 1970)
- Occupational Trends and Employment Opportunities (revised 1970)
- University Career Outlook 70-71

2. 1971 Conferences

- March 19 and 20 - A.T.A. Guidance Council and Counselling and Guidance Branch, Department of Education.

(Place and program to be designated at a later date.)

- April 4 to 8, Atlantic City, New Jersey - A.P.G.A. -- Should you be interested in presenting a paper during the 1971 American Personnel Guidance Association Conference in Atlantic City, please write immediately to this Branch for application forms.
- May 30 to June 2, Toronto - Canadian Guidance and Counselling Association - "The Counsellor - Outlook for the 70's".

3. C.G.C.A. Convention Papers

Should you be interested in presenting a paper during the 1971 Canadian Guidance and Counselling Association Conference in Toronto, please write this Branch for application forms immediately.

4. The Institute of Chartered Accountants of Alberta is again sponsoring its Aptitude Determination Programme. All schools in Alberta which offer senior matriculation programmes will be contacted shortly and receive the necessary posters and explanatory mail.

H A P P Y N E W Y E A R

RESOLUTION:

I, A COUNSELLOR WORKING IN THE SCHOOL SYSTEMS OF THE PROVINCE OF ALBERTA, SHALL ENDEAVOUR, TO THE BEST OF MY IMAGINATION, ENERGY, AND PROFESSIONAL CONSCIENCE, TO ASSIST IN MAKING THIS BULLETIN TRULY RELEVANT FOR, AND COMMUNICATIVE TO, MY COLLEAGUES IN THE PROVINCE. I WILL, THEREFORE, SUBMIT FOR PUBLICATION ANY PROFESSIONAL QUESTIONS, INFORMATION, PROFESSIONAL DEVELOPMENT MATERIALS, NOTICE OF PROJECTS, OR SIMPLE CRITICISM WHICH COMES TO MY ATTENTION.

